

Notes of Key Decisions/Actions

Meeting: Cabinet

Date: Tuesday, 12 November 2019

Agenda Item	Decision
1 Minutes	Minutes of the meeting held on 15 October 2019 were agreed by Members present and signed by the Chair.
2 Apologies for Absence	There were no apologies for absence.
3 Declarations of Interest	There were no declarations of interest.
4 Public Participation	There was no public participation.
5 Referrals to Cabinet	There were no referrals to Cabinet.
6 Cabinet Forward Plan	The forward plan was noted with the following changes: <ul style="list-style-type: none"> • Move the Strategic Sites Design Guidance Supplementary Planning Document to February
7 Quarter 2 Budget Monitoring Report	<ol style="list-style-type: none"> 1. Consider the budget monitoring position for each of the above accounts; <p><u>RESOLVED TO RECOMMEND:</u></p> <ol style="list-style-type: none"> 2. The approval of the revised capital programme to move £3.1m slippage identified at Quarter 2 into financial year 2020/21 as detailed in Appendix C; 3. the approval of a supplementary revenue budget funded from reserves: <ul style="list-style-type: none"> • Supplementary budget of £30k in the Garage service, funded from the Invest to Save reserve, to fund a specialist project manager to lead on improvements to the garage letting process 4. the approval of supplementary capital budgets required to deliver several service changes as set out below: <ul style="list-style-type: none"> • A capital budget of £25k to fund payment kiosks in the Customer Services Unit.

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	<ul style="list-style-type: none"> • Additional capital budget of £400k to deliver the Bunkers Farm project. • Supplementary budget of £161k in the HRA capital budget Strategic Acquisitions, to fund buy-back of a leasehold property. <p>5. Approve capital virements to reallocate budget from existing leisure budgets to fund Berkhamsted Leisure Centre Improvements Works:</p> <ul style="list-style-type: none"> • Create a budget of £276k for Berkhamsted Leisure Centre Improvements Works by reallocating budget from: <ul style="list-style-type: none"> a) Hemel Sports Centre roof £100k b) Berkhamsted Sports Centre Building Management System £150k c) Replace
<p>8 Council Tax Support Scheme</p>	<p>RESOLVED TO RECOMMEND:</p> <p>To not revise or replace the current Council Tax Support scheme for 2020/21.</p>
<p>9 Discretionary Business Rate Relief</p>	<ol style="list-style-type: none"> 1) That the adoption of the updated discretionary rate relief policy (annex A) be approved. 2) That the adoption of the revised Enterprise Zone rate relief policy (annex B) be approved.
<p>10 Brownfield Land Register</p>	<p>That the sites listed in Parts 1 of the Brownfield Land Register (BLR) as drafted in Appendix 1 be approved and delegate authority to the Assistant Director (Planning, Development and Regeneration) to finalise the site specific information before publication and note that no sites are recommended for inclusion in Part 2.</p>
<p>11 Review of Commissioning and Procurement Standing Orders and Strategy</p>	<p>RESOLVED TO RECOMMEND</p> <p>To agree the Commissioning & Procurement Strategy (appendix 1) and the revised Commissioning and Procurement Standing Orders (appendix 3)</p>
<p>12 New Normal Technology Pilot Projects</p>	<p>That the principle of running pilot projects in the Council in Business Process Reengineering and Robotic Process Automation and agree to appoint the suppliers noted in the Part II report be agreed.</p> <p>RESOLVED TO RECOMMEND</p> <p>The approval to release £93,495 from the Management of Change reserve to fund this work.</p>

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<p>13 Exclusion of the Public</p>	<p>That, under s.100A (4) of the Local Government Act 1972 Schedule 12A Part 1 as amended by the Local Government (Access to Information) (Variation) Order 2006 the public be excluded during the items in Part 2 of the Agenda for this meeting, because it is likely, in view of the nature of the business to be transacted, that, if members of the public were present during those items, there would be disclosure to them of exempt information relating to the financial and business affairs of the Council and third party companies/organisations.</p> <p>Local Government Act 1972, Schedule 12A, Part 1, paragraph 3</p>
<p>14 Osborne Five Year Review</p>	<p>Full details in part 2 decision sheet</p>

The meeting ended at 7.55 pm